

HIGH SCHOOL ATHLETIC COMPLEX BUILDING COMMITTEE

Athletic Director's Conference Room, Westborough High School

MINUTES

Monday

April 9, 2018

The meeting of the High School Athletic Complex Building Committee was called to order at 1:15 pm by Chairman, Stephen Doret. Committee members present included Johanna DiCarlo, Sara Dullea, Amber Bock, and Brian Callaghan; and Chris Huntress of Huntress Associates.

Mr. Huntress reported the Athletic complex project was published in the Central Register on April 4. A non mandatory walk through was held today at 11:00 am. Five contractors and 2 turf vendors were present. Bids will be open April 27 at 11:00 am at 200 Fryberg. No announcement on the bids will be made at that time.

Mr. Huntress will be issuing 2 addenda: the first adding the Commencement date of June 2; the second, listing the approved grandstand vendors. All questions are to be directed to Huntress Associates and plans will be available at Irene Oliver's office, 200 Fryberg.

The specs include 11 Alternates to be bid separately allowing for the option to add or deduct:

1. Plant Material, grading, site preparation, loam and seed
2. Storage Shed – Upper Field
3. Shotput circle and landing area
4. Storage Building – Stadium Field
5. Sports Lighting poles and fixtures (base bid includes electrical panel board, sports light pole bases, all conduits, hand holes and pull ropes are included in base bid)
6. Discus area improvements
7. Baseball Bullpen
8. Upper Field concrete Walkway (deduct) could be changed from concrete walkway to bituminous concrete
9. Gateway Piers
10. Trash Receptacles
11. Existing Storage Building (upgrades including new siding, trim and roof shingles)

Mr. Huntress will prepare a chart for release to the public of an anticipated construction schedule that will be mailed to the community within a 1 mile radius. It will indicate the work to be started in May and the greater amount of work to start June 4. Mr. Doret suggested establishing an email list for updates.

The sound system will be monitored for the noise level and reviewed after the first year of use by the School Committee, who has the responsibility of enforcement. Ms. DiCarlo has plans for a meeting of all fall coaches to review the schedule of night contests and to establish practice times, except for post season MIAA play.

MINUTES

Mrs. Bock made a motion to approve the March 5 minutes for distribution to those who requested them. Mrs. Dullea seconded the motion and the Committee voted unanimously in favor.

A venue for complaints was discussed. During games, if school is closed, complaints should be made to the Police Department, who will log in the time of the complaint and the school department will respond as soon as possible.

Ms. DiCarlo will make arrangements to remove all items from the field.

A meeting will be scheduled with Derrick Saari to discuss work on the culvert that is scheduled. For items that will be purged, a public notice has to be posted and declared as surplus. The materials can then be disposed of.

INVOICE – MOTION

Mrs. Bock made a motion to approve Huntress Invoice for \$46,619.16. Mr. Callaghan seconded the motion which passed unanimously.

At 1:50 pm upon a motion by Mr. Callaghan and a second by Ms. DiCarlo the Committee voted unanimously to adjourn.

NEXT MEETING MONDAY, APRIL 30 , 4:00 PM HIGH SCHOOL LIBRARY